

Chimney Notice Plate

Hepworth

TERRACOTTA

As required by the Building Regulations Approved Document J 2010 (Clauses 1.57-1.59) for hearth, fireplace, flue and chimney installations.

Guidance to Completing Your Chimney Notice Plate

IMPORTANT SAFETY NOTICE	
Hepworth This label must not be removed or covered	
Technical Advice – Tel: 0844 856 5165	
1	Property at _____
2	The chimney/flue/hearth located in the _____
3	The chimney is constructed with _____
4	and has been lined with _____
5	Chimney designation _____ Flue size _____
6	The chimney is suitable for _____
7	Is the flue suitable for condensing appliances? _____
8	Hearth suitable for _____
9	Date of installation _____ Ref: _____
10	By _____
11	Other Information. _____
<small>Get the heating appliance & chimney checked annually by a competent contractor. If burning solid fuel it is essential that the flue is swept regularly. Rev version: 2-8/12</small>	

Regulations

The 2010 Edition of Approved Document J (ADJ) of the Building Regulations for England & Wales specifies the need to provide a notice plate for chimney and hearth installations to comply with Requirement J4. Similar requirements apply in Scotland as referred to in F3.12 of the Building Standards (Scotland) Regulations.

The installer is the person responsible for providing the completed notice plate and fixing it in accordance with the requirements given in Clauses 1.57 to 1.59 of the ADJ. These state that notice plates should be robust, indelibly marked and securely fixed in an unobtrusive but obvious position such as (a) next to the electricity consumer unit; (b) next to the chimney or hearth described; or (c) next to the water stopcock.

Checks and Records

The ADJ also specifies requirements for checking installations and providing a record or checklist. These are detailed in Clause 1.54, which states that:

“A report should be drawn up showing that materials and components appropriate to the intended application have been used and that flues have passed appropriate tests. A suggested checklist for such a report is given at Appendix A and guidance on testing is given at Appendix E. Other forms of report may be acceptable. Specialist firms should provide the report to the client, developer or main contractor, who may be asked for documentation by the Building Control Body”.

Sources of Information

The ADJ is published under the title “The Building Regulations 2010 Approved Document J Combustion appliances and fuel storage systems 2010 Edition”. It can be downloaded free of charge from: www.planningportal.gov.uk

A free explanatory booklet for the Building Regulations can be downloaded from: www.communities.gov.uk

Line No.	Compulsory or Optional	Information (All compulsory sections MUST be completed)
1	Compulsory	State the address of the property.
2	Compulsory	State the room where the hearth or beginning of the flue is located e.g. lounge on ground floor.
3	Compulsory	If the chimney is a new installation state the type of system e.g. brick built with Hepworth Clay Liners.
4	Compulsory	State type of Hepworth Liner used.
5	Designation Optional Flue Size Compulsory	The designation information is optional (refer to Flue Selector Sheet for Hepworth Flue Product Code/Designation No.). The flue size must be stated e.g.150mm dia. State cross sectional dimensions if flue is square or rectangular flue.
6	Compulsory	State what generic types of appliance can be used with the flue e.g. solid fuel open fire or stove, gas appliance etc.
7	Compulsory	Is the flue suitable for condensing appliances?
8	Compulsory	State what generic types of appliances can be used on the hearth e.g. solid fuel open fire or stove, gas appliance etc.
9	Compulsory	State the date of installation. The space for “Ref” could be used to note the installer’s job number.
10	Optional	This space is for the optional information giving contact details of the person or firm carrying out the installation.
11	Optional	This space can be used for giving details on conditions such as performance limitations e.g. false hearths.

Note: The above information is for guidance only. It is the responsibility of the installer to ensure that the information provided on the plate is correct and complies with the current requirements.

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